

MINUTES OF THE REGULAR MEETING
OF THE BRAHAM CITY COUNCIL
TUESDAY, FEBRUARY 2, 2016
7:20 P.M.

The meeting was called to order with the following present: Acting Mayor Jeremy Kunshier; Council Members Vicky Ethen and Traci Leaf. Mayor Patricia Carlson and Council Member Seiberlich were absent.

Also present: Chief Knowles, City Engineer Brian Miller, Ashley Haynes from the Isanti County News, and State Representative Brian Johnson.

The meeting began with the Pledge of Allegiance.

Leaf moved, and Ethen seconded to approve the minutes of the January 5, 2016 meeting. Motion carried 3-0.

Ethen moved, and Leaf seconded to accept the agenda as printed. Motion carried 3-0.

Leaf moved, and Ethen seconded to approve payment of the January 2016 bills and payrolls. Motion carried 3-0.

Chief Knowles gave the police report. He reported 442 calls for service in January, compared to 409 in 2015.

Leaf moved, and Ethen seconded to change the March meeting date to Monday, March 7, 2016 with the Annual Audit Presentation at 6:30 p.m. to be followed by the regular meeting. Motion carried 3-0.

BANKING TRANSACTIONS

Ethen moved, and Leaf seconded to approve the following banking transactions:

1/6/16 Transferred \$5,713 from Lottery Checking to General Checking to reimburse for December 2015 lottery payouts.

1/27/16 Transferred \$46,820.10 from Designated (Assigned) Reserve Savings to General Checking for Liquor Fund unreserved cash flow, moving these from reserved to unreserved funds. With this money considered Reserved Funds it was not available for operating cash flow, interfund loan payments, or budgeted transfers. The Liquor Fund at 12/31/15 has a cash balance of \$60,121 which included this \$46,000 in restricted funds, leaving only \$13,302 in unrestricted funds that would be available for the \$16,690 building loan payment to the Water /Sewer Funds for 2015, or the \$30,000 budgeted transfer to the General Fund for 2015. Because of this, we were only able to transfer \$10,000 to the General Fund in 2015 instead of the \$30,000. We can

transfer the remaining \$20,000 in 2016 with the \$46,000 now unrestricted, and we'll work on getting the 2015 building payment done when the Liquor cash flow increases into 2016.

This \$46,000 was depreciation expense that we reserved from 2007-2009. We'd increased the budgeted transfer amount from the Liquor Fund to the General Fund back in 2011. Then the Liquor Fund transferred \$20,000 to the Fire Department back in 2012 for the Jaws of Life, along with the regular budgeted transfer to the General Fund. With the downturn of the economy, which we are still recovering from, coupled with the past several years of cooler, wetter summers, the Liquor Fund, as well as the Water and Sewer Funds, have all taken a hit.

Motion carried 3-0.

ENGINEERING

Res. 16-2 Ordering Improvement and Preparation of Plans

This item was held over for the March meeting.

TRUNK HWY 65 CORRIDOR COALITION UPDATE

This item was held over for the March meeting.

BID RESULTS FOR NEW FIRE DEPARTMENT TANKER

This item was held over for the March meeting.

CITY POLICY FOR PLAQUES

The council discussed the option to begin the practice of recognizing long-time volunteers with a plaque of appreciation when they retire/resign. No action was taken at this time, and the item was held over for the March meeting for full council discussion.

RES. 16-3 DECERTIFYING TIF DISTRICT 2-6

The council reviewed Res. 16-3 decertifying Tax Increment Financing District 2-6, which reached its 15-year term as agreed upon in the Developer's Agreement between the City and the developer, CEPSCO. Administrator Hoy reported this district is currently generating about \$9,000 in TIF revenues, which has been returned to the developer through this 15-year TIF District, but after decertification will become general property taxes distributed between the City, County and School District.

Ethen moved, and Leaf seconded to adopt Res. 16-3 decertifying Tax Increment Financing District 2-6. Motion carried 3-0.

RES. 16-4 SUPPORTING LGA INCREASE FOR GREATER MN CITIES

Ethen moved, and Leaf seconded to adopt Res, 16-4 supporting an LGA increase for greater MN cities. Motion carried 3-0.

CHARITABLE GAMBLING PERMIT APPLICATION QUALITY DEER MGMT ASSN-RUM RIVER BRANCH

Ethen moved, and Leaf seconded to approve the Quality Deer Management Association - Rum River Branch's application to the State for a State Gambling Permit to conduct a raffle at the Braham Community Center on March 12, 2016, waiving the 30-day waiting period. Motion carried 3-0.

CHARITABLE GAMBLING PERMIT APPLICATION BRAHAM AREA CHAMBER OF COMMERCE

Leaf moved, and Ethen seconded to approve the Braham Area Chamber of Commerce's application to the State for a State Gambling Permit to conduct Bingo on Appreciation Day, June 4, 2016, waiving the 30-day waiting period. Motion carried 3-0.

2016 FIRE DEPARTMENT OFFICERS

Leaf moved, and Ethen seconded to approve the following 2016 officers for the Braham Fire Department:

Line Officers:

Jeff Jones – Chief
Dean Bondeson – Asst Chief
Ross Benzen, Captain
Shawn Fisher, Asst Captain

Business Officers:

Dean Bondeson – President
Amanda Swenson – Vice President
Peter Hesselroth – Secretary
Ross Benzen – Treasurer

Motion carried 3-0.

Ethen moved, and Leaf seconded to adjourn. Motion carried 3-0. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Sally A. Hoy
City Administrator