



Acct No: \_\_\_\_\_

201 Broadway Avenue South • P.O. Box 521 • Braham, Minnesota 55006  
Phone: (320) 396-3383 • Fax: (320) 396-3478 • Email: [cityhall@braham.com](mailto:cityhall@braham.com)

### Application for Water/Sewer Service

Service Address: \_\_\_\_\_ Braham, MN 55006 Service Start Date: \_\_\_\_\_

Type of Account (check one):  Single Family  Multi Family  Commercial/Business

Owner Name(s): _____			
Business Name: (If applicable) _____			
Address: _____			
Street Address	PO Box (If applicable)	City	State/Zip
Billing Address: (If different than above)			
_____			
Street Address	PO Box (If applicable)	City	State/Zip
Home Phone: _____ Work Phone: _____ Cell Phone: _____			

Is this a rental property?  Yes (please complete section below)  No  
If a rental property, do you, as the owner, allow renters to make payment arrangements?  Yes  No  
**Billing will be sent to the renter and a copy of billing will be sent to the owner.**

Renter Name(s): _____			
Business Name: (If applicable) _____			
Address: _____			
Street Address	PO Box (If applicable)	City	State/Zip
Billing Address: (If different than above)			
_____			
Street Address	PO Box (If applicable)	City	State/Zip
Home Phone: _____ Work Phone: _____ Cell Phone: _____			

Is the primary heat source water?  Yes  No

I have read and agree to the Conditions of Application for Service as printed with this application.

Owner Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Renter Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Entered: \_\_\_\_\_

**Please provide the following information so that the City Of Braham will be in compliance with Title VI of the Civil Rights Act of 1964.**

The information regarding race, color, or national origin designation is requested in order to assure the Federal Government that the City Of Braham complies with Federal Laws prohibiting discrimination on the basis of race, color, or national origin. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your request for services or to discriminate against you in any way. However, if you choose not to furnish this information, we are required to note your race and national origin on the basis of visual observation or surname.

Please check the appropriate information below:

RACIAL CATEGORIES (select one)

- American Indian or Alaskan Native
- Asian
- Black or African American
- Native Hawaiian or Pacific Islander
- White

ETHNIC CATEGORIES (select one)

- Hispanic or Latino
- Not Hispanic or Latino

DATE: \_\_\_\_\_ Who filled out this form? (check one)  Participant  Employee Observed

**Conditions of Application for Water/Sewer Service**

1. The signed Application for Water/Sewer Service shall constitute a contract between the parties upon acceptance by the City of Braham and shall remain in force until terminated by request of the property owner or City of Braham.
2. Water/Sewer service purchased from the City of Braham will be purchased at rates set by the City of Braham. The property owner shall pay a monthly bill based upon the number of gallons processed. The property owner shall be liable to pay for the service to their premises, and the service is furnished to the premises by the City only upon the condition that the owner of the premises is liable therefore to the City.
3. A nonrefundable new service fee of \$25.00 will be included on the first billing.
4. All payments are due by the 14<sup>th</sup> of each month.
5. Late payments are assessed at a charge of \$10 or 10%; whichever is HIGHER.
6. Disconnect notices for delinquent accounts shall be sent out by first class mail 35 days from the billing date, giving 10 days from the mailing date to pay or make satisfactory arrangements for payment. Within the 10 days, the City will attach a red shut off tag to the front door of the property, giving second notice before the shut off date.
7. If not payment or satisfactory arrangements are made before the shut off date, the water service will be shut off without further notice.
8. When water service to any premises has been disconnected, service shall not be restored except upon the payment of the total amount due to the City, including the current bill and a service fee of \$55.00 for reconnection during City working hours, and \$150.00 for reconnection after hours. Reconnections will not be made after 9 p.m. or on Holidays.
9. Where satisfactory arrangements have not been made, delinquent accounts as of September 15 of each year shall be certified to the tax roll.
10. In accordance with the Minnesota Cold Weather Rule, the City will not disconnect water service to a residential unit during cold weather months (Oct. 15 through April 15), if that shut-off would in any way affect the primary heat source of the unit. The Cold Weather Rule only applies for a customer, whose account is current for the billing period immediately prior to Oct. 15, or who, at any time, enters into a payment schedule that considers the financial resources of the household and is reasonably current with payments under the schedule.
11. The cost of all repairs, replacements, and maintenance of any plumbing from the building water service (not including the meter & meter valves) up to but not including the curb stop), and from the building sewer up to the City's main sewer line (including the connection to the main sewer line), including thawing frozen pipes, shall be borne entirely by the owner of the premises affected.
12. Costs of repair and replacement of meters sized 1" and smaller, meter valves, and curb stops are the responsibility of the City, unless damaged by the occupant of the premises, in which case the occupant/owner shall be responsible for all costs. The property owner is responsible for all costs associated with meters over 1" in size.