

MINUTES OF THE SPECIAL MEETING
OF THE BRAHAM CITY COUNCIL
MONDAY, OCT. 30, 2017
4:45 P.M.

The Special Meeting was called to order with the following present: Mayor Patricia Carlson; Council Members Lowell Jaques, Shawn Sullivan, Jeremy Kunshier, and Traci Leaf; and City Administrator Sally Hoy.

Jaques moved, and Leaf seconded to accept the agenda as presented. Motion carried 5-0.

PERSONNEL COMMITTEE'S RECOMMENDATIONS FOR HIRING POLICE OFFICERS

Acting Chief Baumgart presented the following list of police officer candidates recommended for hiring, giving an overview of each candidate to the council:

Full-time: Tanner Hagen

Part-time: Bailey Lease, Jason Evans, Danny Richardson, Jesse Zajac, and Austin Seman

Discussion took place with regards to the scheduling process and hours for part-time officers, the need to expand the pool of part-timers, and retainage of part-time officers. Baumgart noted the City currently has 4 part-time officers, noting that 4-5 would be added, putting the pool right around where he feels it needs to be. He noted the substantial savings in using part-time officers rather than paying overtime to the full-time officers, whom he noted are currently being worn thin for shift coverage.

Council Member Sullivan asked about the opportunity for people to become familiar with the new officers, and Baumgart noted his focus is on Community-Oriented Policing, where the public will become more familiar and comfortable with the Braham officers.

Administrator's Report-- New hires will start at Step 1, which is \$19.51/hr. through 12/31/17, then Step 2 on the 2018 Salary Schedule on 1/1/18, which is \$21.88/hr. Moving to Step 2 in 2018 is necessary in order for there not to be a reduction in pay with the elimination of the \$1.80/hr. differential pay in the 2018 Schedule.

Sullivan moved, and Leaf seconded to hire the candidates as presented and recommended by the Personnel Committee, contingent upon them passing thorough background investigation and testing. Motion carried 5-0.

HIRING OF TERRI BERG
AS TEMPORARAY BACKGROUND INVESTIGATOR ON CANDIDATES

Acting Chief Baumgart gave the council an overview of Terri Berg, a licensed police officer who conducts the background checks on police officer candidates for Isanti County as well as other

law enforcement agencies. He noted her rate would be \$30/hr. to do the background investigations on the police officer candidates, which includes her gas and mileage, compared to \$70/hr. it would cost to contract her through the County.

Leaf moved, and Kunshier seconded to hire Terri Berg as a Temporary Background Investigator to conduct the background investigations on the police officer candidates. Motion carried 5-0.

LUCINDA FRYDENLUND'S RESIGNATION
AND HIRING OF PART-TIME LIQUOR STORE CLERK(S)

Leaf moved, and Carlson seconded to accept the resignation of Lucinda Frydenlund from her part-time position at Home Town Liquor due to her moving out of state, thanking her for her years of service. Motion carried 5-0.

Sullivan moved, and Leaf seconded to hire Kellie Kelling and Mark Jones as part-time Liquor Store Clerks as recommended by Liquor Store Manager Jacque Nordby, at Step. 1, which is \$11.18/hr. Motion carried 5-0.

Leaf moved, and Sullivan seconded to adjourn. Motion carried 5-0. Meeting adjourned at 5:13 p.m.

Respectfully Submitted,

Sally A. Hoy
City Administrator