

MINUTES OF THE REGULAR MEETING  
OF THE BRAHAM CITY COUNCIL  
TUESDAY, AUGUST 1, 2017  
4:00 P.M.

The meeting was called to order with the following present: Mayor Patricia Carlson; Council Members Lowell Jaques, Shawn Sullivan, and Jeremy Kunshier; and City Administrator Sally Hoy. Council Member Traci Leaf was absent.

Present in the audience were Delwayne Hahn from the Isanti County News, Chief Knowles, Jay Mankie from Genesis Wireless, RJ Sauvageau from CenterPoint Energy, and Loren and Ryan Davis from Diversified Bronze.

The meeting opened with The Pledge of Allegiance.

Jaques moved, and Sullivan seconded to approve the minutes from the July 5, 2017 public hearing and regular council meeting. Motion carried 4-0.

Sullivan moved, and Kunshier seconded to accept the agenda as presented. Motion carried 4-0.

Kunshier moved, and Sullivan seconded to approve payment of the July 2017 bills and payrolls. Motion carried 4-0.

Chief Knowles gave the police report. He reported 695 calls for service in July 2017, compared to 407 in July 2016. He noted the Safe and Sober project was still taking place. Sullivan moved, and Jaques seconded to accept the police report. Motion carried 4-0.

Sullivan moved, and Carlson seconded to adopt Res. 17D-7 accepting the July 2017 donations. Motion carried 4-0.

#### BANKING TRANSACTIONS

Carlson moved, and Kunshier seconded to approve the following banking transaction:

7/17/17 Transferred \$4,475 from Lottery Checking to General Checking for reimbursement of June lottery payouts

Motion carried 4-0.

#### ENGINEERING

There were no engineering items for this meeting.

## GENESIS CONTRACT FOR BROADBAND

The council reviewed the contract with Genesis Wireless Technologies Inc for installing and maintaining 100% broadband fiber optic into the Braham Industrial Park. Administrator Hoy noted that the Certificates of Insurance and Bonds were received and that everything had gone through the City Attorney. She noted if the council approved the contract, it could issue the Notice to Proceed to Genesis.

Sullivan moved, and Kunshier seconded to approve the Agreement with Genesis Wireless Technologies Inc., and to issue the Notice to Proceed. Motion carried 4-0.

Jay Mankie was in the audience and noted that construction start date was planned for Aug. 7.

## COMMUNITY PARTNERSHIP GRANT AWARD PRESENTATION CENTERPOINT ENERGY

RJ Sauvageau from CenterPoint Energy presented a \$1,000 grant to the Fire Chief Jeff Jones for fire hoods for the Braham Fire Department. The City of Braham and the Braham Fire Department extended their appreciation to CenterPoint Energy for its generous award to help ensure the safety of the Braham firefighters.

## CHARITABLE GAMBLING PERMIT APPLICATION STS PETER & PAUL CATHOLIC CHURCH

The council reviewed the application from Sts Peter and Paul Catholic Church for a Charitable Gambling Permit to hold raffles with their annual fall event scheduled for Sept. 16, 2017. Sullivan moved, and Kunshier seconded to approve the raffle permit for their September 16, 2017 event. Motion carried 4-0.

## TEMPORARY LIQUOR LICENSE APPLICATION STS PETER & PAUL CATHOLIC CHURCH

The council reviewed the application from Sts Peter and Paul Catholic Church for a temporary liquor license for their annual fall event scheduled for Sept. 16, 2017. Sullivan moved, and Kunshier seconded to approve the application so it could be sent to the State for approval. Motion carried 4-0.

## POSTING OF POLICE CHIEF POSITION

Mayor Carlson from the Personnel Committee reported that the committee had met with Chief Knowles (and Administrator Hoy) to discuss the process the City should use in hiring a new police chief. She said it was the committee's recommendation to start with an in house application process first to see what the City would get for applicants from within the Braham Police Department before opening the position up outside of the department.

Administrator Hoy had noted in her Administrator's Report that according to the City's Personnel Policy "*Under normal circumstances, job openings within the City will be advertised in the City of Braham's legal newspaper, and posted in City Hall offices.*" Hoy reported that she had checked with Andrea Poehler, the City's HR attorney from Campbell Knutson, to see if the City could try to fill the position internally first, and Poehler answered that the City's Personnel Policy was vague enough that yes it could, noting that the situation is unique and not normal, since this position is a department head position and there may be qualified candidates within the department.

Sullivan moved, and Kunshier seconded to authorize the position to be posted internally first before opening the position outside the department. Motion carried 4-0.

#### RESIGNATION OF KEITH LUSK AS PART-TIME LIQUOR STORE CLERK

Jaques moved, and Sullivan seconded to accept the resignation of Keith Lusk from his part-time position at Home Town Liquor, effective July 15, 2017. Motion carried 4-0.

#### IF DONATION REQUEST FOR 2018 BUDGET

Carlson moved, and Jaques seconded to approve a donation request from the Initiative Foundation for \$825 in the City's 2018 budget. Motion carried 4-0.

Delwayne Hahn from the Isanti County News asked where the City was with implementing the Body-Worn Cameras. Chief Knowles noted the City held the first of the 3 required public comment meetings, and Hoy noted the next one would be with the budget.

Sullivan moved, and Kunshier seconded to adjourn. Motion carried 4-0. Meeting adjourned at 4:12 p.m.

Respectfully Submitted,

Sally A. Hoy  
City Administrator