

MINUTES OF THE REGULAR MEETING
OF THE BRAHAM CITY COUNCIL
WEDNESDAY, AUGUST 8, 2018
7:00 P.M.

The meeting was called to order with the following present: Mayor Patricia Carlson; Council Members Lowell Jaques, Jeremy Kunshier, and Vicky Ethen; and City Administrator Sally Hoy. Council Member Shawn Sullivan was absent.

Present in the audience were Delwayne Hahn from the Isanti County News, Scott McKinney from the Braham Journal, and Police Chief Eric Baumgart.

The meeting opened with The Pledge of Allegiance.

The council packets were missing the minutes from the July 10, 2018 council meetings, so approval of the minutes was moved to the end of the meeting, allowing time to make copies of the minutes for council review before adoption.

Ethen moved, and Kunshier seconded to accept the agenda as amended. Motion carried 4-0.

Jaques moved, and Ethen seconded to approve payment of the July 2018 bills and payrolls. Motion carried 4-0.

Chief Baumgart gave the police report to the council. He reported ICRs were up approximately 200 YTD over 2017. He noted that this was due to more officer coverage, TZD, and that any community-oriented policing now be documented on an ICR.

Baumgart informed the council of vandalisms that took place the prior night, reported that he'd purchased squad rifles and sites through admin fines, and reported that Night to Unite went well for community attendance.

He reported he'd gotten positive feedback from many people on having Hwy 107 closed for Pie Day. He added that he'd be meeting with Mayor Carlson and Administrator Hoy on a recap of the event and any changes that should be made for 2019 Pie Day.

Baumgart addressed the council regarding increasing storage fees to \$25/day for outside storage and \$35/day for inside storage. He explained the need for newer confiscated vehicles to be stored inside, and there is a cost to the City for storing vehicles on City property. Ethen moved, and Kunshier seconded to increase the storage fees to \$25/day for outside storage and \$35/day for inside storage. Motion carried 4-0.

Baumgart briefed the council on the on-line auction available for selling forfeited vehicles. He noted that some vehicles the City currently has have been sitting for years, and that vehicles lose value over the years. He told the council he'd like to move forfeited vehicles quickly in the future, and that the on-line auction is a very easy process to do so.

Baumgart briefed the council on POST training reimbursements, POST mandated Mental Health Training, and an opportunity for Detective Stahl to attend SRO Training in Elk River. He reported that the police office in the school was now open. Discussion took place regarding the police presence at the school and the number of hours spent at the school. Baumgart agreed to document the number of hours.

Ethen moved, and Kunshier seconded to adopt Res. 18D-3 accepting the July 2018 donations. Motion carried 4-0.

Carlson moved, and Ethen seconded to amend the resolution number for the June 2018 donations to 18D-2. Motion carried 4-0.

BANKING TRANSACTIONS

Kunshier moved, and Jaques seconded to approve the following banking transaction:

7/31/18 Transferred \$5,303 from Lottery Checking to General Checking for reimbursement of June Lottery payouts.

Motion carried 4-0.

ENGINEERING

Administrator Hoy reported that the City received the Final Pay Request from Knife River on the 2016 Street Improvement, which is the release of the retainer in the amount of \$16,393.39. She noted that City Engineer Brian Miller had recommended approval of the payment. In her Administrator's Report, she reminded the council that the 2016 Street Improvement ran over in costs, due to work being added to the project after the bond was issued. She noted these included running pipe along S. Elmhurst & filling in the ditch, plus replacing soils at the S. Elmhurst and 3rd St SW intersection. She reported that with the final payment, the project ran over by almost \$25,000 and would need a transfer from the General Fund to cover the deficit.

Ethen moved, and Kunshier seconded to approve the final pay request from Knife River in the amount of \$16,393.39. Motion carried 4-0.

GAMBLING PERMIT APPLICATION – ARMS REACH RAFFLE AT PIZZA PUB

The council reviewed the Gambling Permit request from Arms Reach, a 501 (c) (3), to hold a 5 Gun Raffle at the Pizza Pub on Oct. 17, 2018 as a fundraiser for Youth Braham Baseball. Included with the application was an email from Eric Rysdam, owner of the Pizza Pub, approving the raffle event to be held at his establishment. Administrator Hoy noted in her Administrator's Report that this would be a City-issued permit under the State guidelines that the

organization is a 501 (c) (3), holds one event per year, and the total value of the prizes awarded is under \$5,000.

Ethen moved, and Kunshier seconded to approve the Gambling Permit for Arms Reach to hold a 5-Gun Raffle at the Pizza Pub on October 17, 2018, contingent upon the drawing being held at the Pizza Pub location. Motion carried 4-0.

INITIATIVE FOUNDATION FUNDING REQUEST FOR 2019

Jaques moved, and Kunshier seconded to approve the Initiative Foundation's request for a \$825 donation in the 2019 Budget to help fund economic development in the area. Motion carried 4-0.

DRAFT ORD. 282 FOR REVIEW – LMC MODEL ORDINANCE FOR WATER RESTRICTIONS DURING WATER EMERGENCIES

Administrator Hoy reported that she was working on the 10-Year Water Supply Plan that is due to the DNR in October, and one of the questions of the template is whether the City has an ordinance restricting water usage during a water emergency. She noted that the City's current Water/Sewer Ord. 265 states that the council has the authority to limit or forbid lawn sprinkling, but it does not have any details. Hoy reported she pulled up the LMC model ordinance for water restrictions during a water emergency, and used that template to draft Ord. 282 for the City of Braham. She said if the council is okay with Draft Ord. 282, it would be posted in City Hall and on the City website for the remainder of August, and would be on the September agenda for adoption.

Ethen moved, and Jaques seconded to move forward with the adoption process for Ord. 282. Motion carried 4-0.

PIE DAY QUILT EXHIBIT REQUEST FOR HOOKS TO REMAIN IN COUNCIL CHAMBERS

Administrator Hoy reported to the council that the Quilt Committee asked if it would be okay for them to leave the hooks for the quilt displays up in the council chambers after the next Pie Day. She noted they would be painted white, and there would be approximately 30 hooks hung around the perimeter of the ceiling. The council looked at the one hook they'd left for an example, and saw no issue with it. Jaques moved, and Kunshier seconded to allow the Quilt Committee to leave the hooks installed. Motion carried 4-0.

APPROVAL OF MINUTES

Jaques moved, and Kunshier seconded to approve the minutes from the July 10, 2018 meetings, with the amendment of adding Marshall Lind's name to the attendance, and adding the "D" on the resolution number for the June 2018 donations. Motion carried 4-0.

At the end of the meeting, Chief Baumgart updated the council regarding the follow up on the Lincoln Circle complaint that had gone to the council at the July meeting. He reported that the police officers had been doing a drive-thru two times per day, and that no police matters had occurred.

Ethen moved, and Jaques seconded to adjourn. Motion carried 4-0. Meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Sally A. Hoy
City Administrator