

MINUTES OF THE REGULAR MEETING
OF THE BRAHAM CITY COUNCIL
TUESDAY, SEPTEMBER 4, 2018
7:00 P.M.

The meeting was called to order with the following present: Mayor Patricia Carlson; Council Members Lowell Jaques, Shawn Sullivan, and Jeremy Kunshier; and City Administrator Sally Hoy. Council Member Vicky Ethen was absent.

Present in the audience were Delwayne Hahn from the Isanti County News, Scott McKinney from the Braham Journal, Police Chief Eric Baumgart, Liquor Store Manager Jacque Nordby, and City Engineer Brian Miller.

The meeting opened with The Pledge of Allegiance.

Sullivan moved, and Kunshier seconded to approve the minutes from the August 8, 2018 council meeting. Motion carried 4-0.

Kunshier moved, and Sullivan second to accept the agenda as printed. Motion carried 4-0.

Kunshier moved, and Jaques seconded to approve payment of the August 2018 bills and payrolls. Motion carried 4-0.

Police Chief Eric Baumgart gave the police report to the council. He reported the YTD ICRs were up approximately 200 over 2017.

School Police Presence-- Baumgart reported that he and Detective Stahl were at the high school on the first day of school, and they gave a short introduction at their assembly explaining the function of the police presence in the school. He said he also attended the school's open house, where he received a warm reception.

Lincoln Circle complaints update-- He reported that the PD had done 30 days of random patrolling in the neighborhood, and recorded only one event, which was the lawn service of one of the complainants that was blocking the road. He reported that complaints have since come in after the 30-day patrolling. He presented the council with pictures of the property that had numerous items out in front of the house. Baumgart reported that City Building Official Marshall Lind was sending a letter to the property owner. He noted the items could possibly be from a garage sale. Mayor Carlson commented that they'd had a men's sale this weekend. Council Member Kunshier said he believed they'd just pulled the signed the previous day.

Baumgart noted the PD would begin the 2 times per day patrol of the neighborhood, which will capture footage from the cameras, and he would update the council at the next meeting. Discussion took place on whether this was an isolated incident that even needed enforcement or a continued concern. Baumgart said the patrolling is for documentation

for the council, and the police would not be getting involved unless a second letter goes out with no action.

Quarterly Squad Use Report-- Baumgart reported the squad has been used for police matters along with commuting other events because it is unmarked, which has contributed to the miles on the squad. He noted that with restructuring the schedules, it will decrease the miles.

TZD-- Baumgart reported on the PD's participation in TZD enforcement, stating that the DWI's have been down, which indicates the enforcement efforts are working. He noted that he and another officer would be attending the TZD conference. Baumgart noted he would also be attending the second CLEO and Command Staff conference in October. He told the council that he attended this 5 years ago, and there will be a lot of new topics specifically related to Body-Worn cameras.

Hail Damage-- He reported on the hail damage to the squad cars and forfeited cars. He reported that adjusters were out, and estimates appear to be repairable.

On-line Sales for Forfeited Vehicles-- Baumgart addressed the council about selling the forfeited vehicle online, which was later on the agenda. He explained the ease of the process and ability to move the forfeited vehicles more efficiently than in the past, therefore retaining more value of the vehicles. Sullivan moved, and Kunshier seconded to authorize the Police Department online sales, with the terms and conditions as presented. Motion carried 4-0.

Body-Worn Cameras Audit-- Baumgart reported that he and Sgt. Lance Olson have been doing internal audits for compliance with the BWC department policies. He noted that one noncompliance came up during the audit, which happened to be his, for forgetting to document when he forgot to have his BWC on during a traffic stop. He told them that part of the BWC policy is to report any failures to the council. He reported that other than that, they had a positive review of the BWC self audit. He noted he was making changes to the categories listed in the policies from what Watchguard sent out, to tailor them for the Braham PD. He reported that in all the use of the BWC's, he'd received two complaints, which resulted in the complaints never coming into fruition.

DONATIONS: Res. 18D-4

Res. 18D-4 covered the donation of a maintenance-free granite bench for the Braham Memorial Rose Garden from the East Central Compassionate Friends, that will be inscribed with "Compassionate Friends." The EC Compassionate Friends is a 501 C(3) organization that supports families that have lost a child. Mayor Carlson told the council she'd spoken to the lady from the organization, and that there would be absolutely no maintenance for the street department to do, and that everything, including the cement base, would be taken care of.

Sullivan moved, and Kunshier seconded to adopt Res. 18D-4 accepting the August 2018 donation of the bench from the East Central Compassionate Friends. Motion carried 4-0.

BANKING TRANSACTIONS & TRANSFERS

Carlson moved, and Kunshier seconded to approve the following banking transactions:

- 8/6/18 Transferred \$4,759 from Lottery Checking to General Checking for July lottery payouts.
- 8/8/18 Transferred \$8,360 received in State Street Maintenance Aid from General Checking to Des. Reserve Savings.
- 8/16/18 Transferred \$11,328.33 from Street Equipment Reserves in Des. Res. Savings to General Checking to be applied toward the purchase of a new skid loader.
- 8/28/18 Transferred \$150 from Des. Reserve Savings to General Checking to cover towing expense on a confiscated vehicle.
- 8/28/18 Transferred \$7,897.56 from Des. Res. Savings to General Checking for Fire Turnout Gear.
- 9/2018 Transfer the remaining balance of \$17,000 from the Liquor Fund to the General Fund for the Body-Worn Cameras. The first \$20,000 was transferred in April. Sales are always down in the spring, so we waited to transfer the second half until the Liquor Fund cash flow increased. The cash was up to \$95,000 at 7/31/18, so Jacque has recommended transferring the remaining amount.

Motion carried 4-0.

ENGINEERING

Contractors Pay Requests on 2018 Streets and Utilities Improvements

City Engineer Brian Miller presented Pay Estimate #1 from Douglas-Kerr in the amount of \$151,169.97 on the utilities portion of the 2018 Streets & Utilities Improvements. He also presented Change Order #1 from Douglas-Kerr in the amount of \$13,421.60 for additional items that came up, including the replacement of clay pipe with PVC pipe through offset joint & below double culvert crossing, salvage & relay 12" storm at 6th & Cypress, remove existing CB's, add 12" RCP aprons, and tree removal at 3rd & Eastgate.

Carlson moved, and Jaques seconded to approve Pay Estimate #1 from Douglas-Kerr in the amount of \$151,169.97 on the utilities portion of the 2018 Streets & Utilities Improvements. Motion carried 4-0.

Jaques moved, and Sullivan seconded to approve Change Order #1 from Douglas-Kerr in the amount of \$13,421.60. Motion carried 4-0.

Materials Replacement on S. Cypress

Miller explained that some of the soils under S. Cypress need to be replaced. He said that the east side of the block is pretty firm, but the west side is still very spongy. He said they were

hoping for some drying time for some of the water from the rains to dissipate and the soils to settle down. He said that a week ago, they were looking at doing a sub-cut at that block, taking out two feet of soil, laying down fabric, and put in better material on top of that. He told the council that the hail storm and rainfalls haven't allowed the materials to dry out and firm up.

He said he talked to D&M Excavating about doing the sub-cut, and it would cost about \$20,000 to sub-cut the 3rd & Cypress intersection, 4th & Cypress intersection, and the block of S. Cypress in-between. He said they considered using the materials stockpiled at the Industrial Park, but although there are good materials there, there is clay on top of the good materials, and D&M said that if they had to move materials out of the way to get at the granular material, they would get into a lot of machine work, and so they were thinking it would be about a wash in cost to fill their trucks and haul in new material. Miller noted that the stockpile at the Industrial Park could then be used for new development in the park.

Miller told the council that the trench underneath Cypress between 3rd & 4th St SE isn't settling down, and is still spongey. He said if they are going to do the fabric sub-cut and pave, there may be some settlement in the trench. He said if it's a little settlement, it could cause cracking that would need crack-filled. He said if it's a lot of settlement, it may need additional bituminous laid. He said the other option is to let it sit and settle out, where they would be building it back up and restoring it with gravel, then leave it that way for the winter and pave it next year. He noted that won't be very popular with the residents. He said the council could otherwise get it back up into shape and just put a bituminous base course on it, knowing that some of the bituminous base course may end up being sacrificial, because some of that will probably break up, and will need to be cut and replaced in the spring. Miller said the cost of the bituminous base course is probably around \$7,500. He said in the worst case, all the bituminous comes off, the \$7,500 is spent, and they might still do some sub-cutting, or it could save some sub-cutting. He said if they save half the sub-cutting by laying the base down before winter, then it pays for the bituminous.

Council Member Sullivan asked Miller his professional opinion on what was best for the City. Miller answered probably the least cost would be to restore it with gravel, because then they aren't taking any blacktop off in the spring. He said if it settles, it settles. He said the downside to that is before it freezes up, if the City got snow before it got good frost, it is hard to plow gravel. He told the council that gravel shoes are typically put on plows so the blade doesn't peel the gravel off.

Sullivan asked about the spring, and if we wouldn't be in this same situation. Miller said a paving contractor had told him the freezing cycle actually will cause some dissipation of the moisture beneath a road. Miller said that if they do put the base on this year, they are going to get enough settlement that is going to cause damage to that base paving. Sullivan questioned if it made sense to put in a new road that is just going to break up and need fixed already.

Council Member Jaques asked if it was only the one block that would remain unpaved. Miller answered that the rest of the street where they'd replaced the culverts was firm, but the deeper trench got into the groundwater. He said 4th St SW was so wet, they had to put down well points. Miller said that when they tried to put the new manhole in, it moved on them and actually pulled

some pipe apart. He said that was all Douglas-Kerr's problem to dewater, reset the manhole, and put in some new sanitary sewer. He said that when the manhole settled on them, it actually pulled the sanitary sewer pipe apart. Miller said that was all Douglas-Kerr expense, and there was no discussion about that being an extra cost to the City.

Miller said some sub-cutting of the intersection at 4th St. SW needed to be done to firm it up and make it useful for the winter. He said right now, it's necked down so tight that it's causing problems, and there are two different school bus routes that have to get through there. Miller said they may need to take some materials out and put some gravel in, and that they'd take a close look at that and get it firmed up. He said that once it freezes, they won't have to worry about the plows.

Jaques moved, and Sullivan seconded to make whatever modifications to the corner of 4th and Cypress to make the road useable, and that they wait until spring to deal with the sections between 4th and 3rd Street. Motion carried 4-0.

Retrofitting Diffusers for the Aeration System at the Wastewater Treatment Plant

Miller briefed the council on retrofitting the diffusers for the aeration system at the WWTF plant. He said that Bill Chang was surprised that PeopleService got that good of a price on them. Miller told the council the upgrade was designed with all the bells and whistles, but that the project items had to be cut back to what was affordable to the City and approved by the USDA. He explained that when the aeration is shut down to let the sludge settle out, some of the solids gets back into the existing aeration diffusers, causing a problem when they fire up the blowers, it doesn't all clear back out, and they aren't sure they're getting really good mixing. He said the new diffusers are like a duck bill where when they blow the air, it opens up and lets the volume go. He said it is very affective for mixing, but not as affective for oxygen transfer, but that isn't the primary thing the operators need out there. Miller said as soon as it shuts off and closes, no solids get back in them, so this should solve the problem they are having. Miller recommended they proceed with retrofitting the diffusers with TFA diffusers from Tideflex Technologies, a Division of Red Valve Company, Inc. There are 34 diffusers at \$122 each for a cost of \$4,148 plus shipping & handling. Administrator Hoy noted in her administrator's report that the cost would come out of the WWTF Equipment Replacement Reserve with a current balance of \$137,548.

Sullivan moved, and Carlson seconded to authorize the retrofitting of diffusers as recommended by PeopleService and MSA Professional Services. Motion carried 4-0.

ORDINANCE 282 REGULATING NONESSENTIAL WATER USAGE UPON CRITICAL WATER DEFICIENCY

The council reviewed Draft Ord. 282 from its August council meeting. Administrator Hoy noted the ordinance was drafted from the LMC model ordinance that meets the State Statute 103G.291 requirements for water restrictions as declared by an executive order of the Governor. She noted the draft ordinance had been posted in City Hall and on the City website in August, and was on this September agenda for adoption. Council Member Sullivan asked how the City would let

people know. Hoy replied that actually was part of the Water Supply Plan and included use of radio, door hangers, website, and every effort the City could make. Council Member Jaques noted that if the declaration comes out of the Governor's office, there would be some kind of publicity for State notification.

Kunshier moved, and Sullivan seconded to adopt Ord. 282 Regulating Nonessential Water Usage Upon Critical Water Deficiency. Motion carried 4-0.

HAIL DAMAGE TO CITY BUILDINGS & STRUCTURES

Administrator Hoy reported that the City hadn't received any cost estimates or indication on what the LMCIT is going to pay, so she asked the council to authorize staff to issue RFPs or advertise for sealed bids, depending on whether the cost estimates are under or over the \$175,000 bidding threshold.

Sullivan moved, and Kunshier seconded to authorize staff to issue RFPs or advertise for sealed bids, depending on whether the cost estimates are under or over the \$175,000 bidding threshold. Motion carried 4-0.

Council Member Jaques asked if each property had a deductible on it, and Hoy answered no, that it was one deductible per occurrence.

RATIFY APPROVAL OF FIRE RELIEF RAFFLE PERMIT APPLICATION

The council reviewed the raffle permit application from the Braham Firefighters Relief Assn to be held with its October 12, 2018 Chili Feed. The council noted that they've been doing this for years with no problems.

Kunshier moved, and Sullivan seconded to ratify approval of the raffle permit, waiving the 30-day waiting period. Motion carried 4-0.

BRAHAM POLICE DEPARTMENT ONLINE SALES

Council action on this item was covered earlier in the meeting during the police report.

RES. 18-14 ADOPTING THE 2019 PRELIMINARY LEVY

Jaques moved, and Kunshier seconded to adopt the 2019 Preliminary Levy in the amount of \$620,559. This is an increase of \$13,629 which is a 2.25% increase over last year. Motion carried 4-0.

RES. 18-15 ADOPTING THE 2019 PRELIMINARY BUDGET & SALARY SCHEDULE

The 2019 Proposed Salary Schedule included a 2% increase, and 3% between steps under Step 7, as set in the 2018-2020 Police Union Contract approved by the council in 2017. According to the LMC, the COL increased 1.8% from April 2017 to April of 2018.

Highlights of the budget included:

General Fund 101

- The Local Government Aid increased by only \$1,100.
- Police revenues for Training Reimbursement increased \$5,100. The City will be reimbursed for 7 officers at \$957 per officer. This revenue covers the training expense in the Police Department budget.
- New Police Services revenues of \$1,800. This follows the draft for the new Fee Schedule that we are working on with the Fee & Rate Committee.
- Police Admin Citations revenues of \$13,000. The State gets half of the money that goes into this line item. (See Police Dept expense to the State for \$6,500.)
- Increase in the Safety Expenditures that include an increase in City Appropriation to the Fire Department of \$6,000 to off-set a change in the fire coverage for Nessel Township, dropping the \$1,200 Fireworks donation, and dropping the \$500 Summer Rec donation because the program is no longer in place. There was enough money in Fireworks donation to drop this line item for 2019.
- Police Department - The 2018 budget included extra money in police salaries for the hiring and training of new officers and a new police chief. With the police department now established, the number of officer hours was reduced in the salaries line item for 2019. The overall Police Department budget increased \$16,718, the majority due to health insurance coverage, computer support, and motor fuel. The increase in the PD expenditures are offset by the \$20,000 increase in revenues generated by the Police Department.
- With building permit revenues increasing, the General Fund transfer to the Bldg & Development Fund 680 was reduced from \$30,500 to \$26,535.

Horseshoe Wear Course D.S. Fund 303

- The Horseshoe Wear Course Bond was paid off early in 2018, dropping the \$26,538 bond payment and eliminating the \$19,915 levy from the 2019 Budget. The City will continue to receive \$5,500 in the certified Special Assessments on the Horseshoe Wear Course through 2023, which can be used for any purpose now that the bond is paid off. The elimination of the \$19,915 levy helped absorb the new 2018 Street Improvement Levy (Fund 306).

2018 Streets & Utilities Improvements D.S. Fund 306

- A new Debt Service levy of \$50,234 is added to the 2019 Budget for the streets portion of the 2018 Streets & Utilities Improvements. The utilities portion of the projects are covered by the Water and Sewer Funds.

Proposed Capital Improvement D.S. Fund 307

- This item is on the budget to get it on the council's radar for consideration in the 2020 Budget. The bond will cover repairs and improvements to some of the City buildings.

Ind. Park TIF 2-10 D.S. Fund 385

- Ind. Park TIF 2-10 is the current, active Ind. Park TIF District. It includes all of the lots with the exception to Lot 1 owned by Leaf's Towing, that is in the original Ind. Park TIF 2-8. In 2018, the City began paying property taxes on the 7 lots still owned by the City in the Ind. Park. This is according to the State Statute that allows the lots to be tax-exempt for a maximum of 15 years. The City receives its share of the taxes back in the Kanabec County tax settlements, which we will use toward the annual payment of the taxes. Lot sales should remain designated for the property taxes as well.

Ind. Park TIF 2-8 D.S. Fund 403

- Ind. Park TIF 2-8 was the original Tax Increment District established for the Ind. Park back in 2006, and decertified 12/31/18. This means that the City will no longer be receiving the County and School portions of the property taxes being paid in the original TIF district (which includes only Leaf's Towing.) The City will receive only its portion of property taxes now, and will continue to levy for this Debt Service bond, which is not paid off until 2026.

Water Fund 601 and Sewer Fund 602

- The last increases the City had on water/sewer rates was in 2010, and on the Debt Service fees was in 2013. There's been water line breaks and lift station repairs regularly every year. Summers continue to be cool, wet, and short, which have been reflected in the revenues of the Water and Sewer Funds. The City held off on rate increases these past years due to the economy, and instead budgeted to use reserves to offset the shortfall from the revenues, hoping each year for the revenues to pick back up. It's to the point where it cannot continue to do so. The 2018 Budget was actually adopted with an anticipated rate increase in the water and sewer funds, but then water was stirred up by the break at the Wastewater Plant and the 2018 construction project, which caused dark water for several months, so the City again held off on increasing the rates. Instead, the Water and Sewer Access Charges from new homes built in 2018 have helped cushion the loss in revenues, but WAC & SAC fees are not a constant operating revenue. Therefore, the 2019 Budget includes increases to the rates in both the water and sewer departments, whether in base rates, rate increases, or combination of both.

Another component to a rate increase is the DNR 10-Year Water Supply Plan that is on the agenda for a draft adoption. Sections of the plan address adequacy of the City's water source to the community and a Capital Improvement Plan. The City's backup well pumps 140 gallons per minute max, and would not supply the City for an extended period of time if the main well (which can pump up to 1,000 gpm) is out of service, so the Water Supply Plan includes the construction of a new production well in 2020-2024, which has also been recommended by the Dept of Health during their annual Sanitary Water Surveys. The Water Supply Plan also covers water conservation efforts and conservation rate structures, which also leads us into the rate increases.

The cities of Cambridge, Isanti, Milaca, and Mora all use base fees in their rate structures, where Braham does not. Discussion of the potential for adding base fees took place at the Budget Committee meeting and the proposed increases will be discussed with the Rate Committee.

The 2019 increases in the Water and Sewer funds do include the Capital Improvement Bond payments, which would not come due until 2020 if the project is done in 2019. It was the consensus of the Budget Committee to do one increase in the rates for the necessary operating revenues, the 2018 Utility Bond, and the Capital Improvement Bond, rather than doing an increase two years in a row.

Liquor Fund 609

- Liquor Store Manager Jacque Nordby anticipates a continued increase in revenues for the Liquor Store, which results in an increase in the expenditures as well. The expenditures also reflect the establishment of a full-time clerk position with benefits.

Sullivan moved, and Carlson seconded to adopt Res. 18-15 adopting the 2019 Preliminary Budget and Salary Schedule as presented.

General Fund Revenues	\$1,182,293
General Fund Expenses	\$1,182,293
Total Revenues	\$4,083,876
Total Expenses	\$4,031,983

Motion carried 4-0.

Council Member Jaques asked about the fireworks line item, and Hoy reported that fireworks donations have to be designated for fireworks, and there was enough in the donation reserves to cover this line item for 2019.

Council Member Kunshier asked about the base water/sewer charges in the budget, and Administrator Hoy noted that how the increases are implemented, whether base charges, rate increases, or a mix of both was yet to be determined, and that the line items in the budget can be shifted. Hoy noted the increase in revenues was needed. She was asked when the City had last increased the rates, and she replied 2010 for the rates, and 2013 for the Debt Service fees. Hoy noted the City has held off on doing any increases because of the economy, and that an increase was budgeted for 2018 but again held off because of water quality issues, as she'd noted in the budget highlights. She said there is no holding off for the 2019 budget. The council expressed its acknowledgement of the need to increase the revenues, with water lines continuing to break, and were also conscious of the impact of rate increases for those with limited incomes. Hoy noted she'd be meeting with the rate committee, and their recommendation would come back to council.

SET DATE FOR TRUTH IN TAXATION MEETING

Sullivan moved, and Jaques seconded to set the date for the Truth in Taxation meeting for Dec. 4, 2018 at 7:00 p.m. to be followed by the regular meeting. Mayor Carlson made the following announcement:

“The Truth in Taxation Meeting will be held at the Braham City Hall on December 4, 2018 at 7:00 p.m., at which time public comment will be taken, the regular meeting to follow after that.”

Motion carried 4-0.

APPROVAL OF DRAFT 10-YEAR WATER SUPPLY PLAN

Administrator Hoy reported that she'd emailed the draft 10-Year Water Supply Plan out to the council so they would have time before the meeting to read through it. The plan was also in the packets. As noted in her Administrator's Report, the last plan was done in 2008 for data that covered 1996-2005, and this plan template covered data from 2006-2015. She'd noted that the DNR will review the plan and either approve it or make recommendations to change it. Once they've given final approval, it comes back to the council for final adoption.

Hoy had full draft available, with all the appendices included, for the council to review. Hoy reported she had all the attachments scanned to be submitted with the draft plan if the council was ready to have it submitted.

Sullivan moved and Kunshier seconded to accept the draft 10-Year Water Supply Plan for submittal to the DNR. Motion carried 4-0. The council thanked Administrator Hoy for all her work on the plan.

RES. 18-16 OPPOSING WINE, BEER & SPIRITS TO BE SOLD IN GROCERY AND CONVENIENCE STORES

Liquor Store Manager Jacque Nordby addressed the council about the upcoming bill in the next legislative session to approve the sale of wine, beer, and spirits in the groceries and convenience stores. She said there are only two states left in the US that sell 3.2 beer, including Minnesota, and that it is foreseen that 3.2 beer will disappear. She said that for most of the states, it's 4% and above. She said this opens up the chance that grocery stores and convenience stores will lobby to sell the harder stuff. She said the MMBA is gathering resolutions opposing the sale in order to lobby against the bill when it arises.

Discussion followed regarding what the hours would be for allowed sales, control over the sales, the number of allowed liquor licenses, increased risk of minor consumption, accidents, and then the overall effect for taxpayers if municipalities are undercut in pricing, lose business, and go out of business, no longer supplementing the General Fund in cities.

Sullivan moved, and Kunshier seconded to adopt Res. 18-16 Opposing Wine, Beer & Spirits to be Sold in Grocery and Convenience Stores. Motion carried 4-0.

PURCHASE OF NEW GROUND PLANTERS IN FREEDOM PARK

Mayor Carlson reported to the council that she looked at replacing the shrubs around the gazebo with ground planters, trying to match the current planters. The cost would come out of the parks savings.

Sullivan moved, and Kunshier seconded approve the purchase of ground planters as Mayor Carlson introduced. Motion carried 4-0.

RES. 18-17 ENDORSING OCTOBER 15 AS PREGNANCY AND INFANT LOSS REMEMBRANCE DAY

The council reviewed the request from Infants Remembered In Silence, Inc. a 501(c)3 nonprofit organization (#41-1700704) that the City adopt a resolution endorsing the October 15th as Pregnancy and Infant Loss Remembrance Day. The council discussed the request, noting that if it's a Federal holiday, as indicated by late President Reagan in 1988, why the City needs to adopt a resolution to recognize it. They also noted that the grieving process for people who have lost an infant or pregnancy do their own grieving and it isn't for a stipulated day of the year. The council took no action on the resolution request.

CITY REPAIRS

Administrator Hoy addressed the council with projects that could be funded with the funds from the County's sale of the tax-forfeited properties in Horseshoe 4th Addition, where they were able to collect the City's Horseshoe Wear Course Special Assessment amounts for these lots. She noted the council approved paying off the bond early, which was done in July, and the balance in the fund as of 7/31/18 was almost \$120,000. She noted these funds could be used for the City Hall sidewalk replacement and Alley Repair that were unexpected repairs, and several other projects that included 4th St SW patching, the WCD/N Elmhurst intersection needing replacement of a culvert, valve, manhole, and hydrant repair/replacement, covering the 2016 Street Improvements cost overrun of \$25,000, preparing for cost overruns on 2018 Streets and Utility Improvements, purchase of concrete barriers for future community events without having to rent them, and replacing the 22-year-old carpeting and phones system in City Hall.

Discussion followed, where Chief Baumgart added the need for the phone system upgrade for police department calls. Council Member Jaques asked if Midco was competitive, and the council concurred in getting costs from them as well. Hoy noted the City would send out RFPs, and it would all come back to the council.

Sullivan moved to authorize the staff to do what it needs to do and bring it back to the council. Council discussion took place on the need for a more immediate connection to the police department for people than the existing answering machine, and promoting that number through magnets or some other form. Chief Baumgart noted that all the police calls should be routed through the County dispatch through 911. He said that even if people call the 396 number it could be rolled over to the County.

Kunshier seconded the motion. Motion carried 4-0.

AMENDMENT TO EAST CENTRAL CABLE COMMISSION
JOINT POWERS AGREEMENT

Carlson moved, and Sullivan seconded to approve the ECCC Joint Powers Agreement amending the language for the Treasurer position, check signers, audit requirements, and the establishment of an MD&A Committee. Motion carried 4-0.

RES. 18-18 AUTHORIZING AGREEMENT BETWEEN THE BRAHAM POLICE
DEPARTMENT AND THE ISANTI COUNTY SHERIFF'S OFFICE TO SHARE CRIMINAL
JUSTICE INFORMATION

The council reviewed Res. 18-18 approving the agreement between the Braham Police Department and the Isanti County Sheriff's Office to share Criminal Justice Information. Sullivan moved, and Jaques seconded to adopt Res. 18-18 as presented. Motion carried 4-0.

Sullivan moved, and Kunshier seconded to adjourn. Motion carried 4-0. The meeting adjourned at 8:23 p.m.

Respectfully Submitted,

Sally A. Hoy
City Administrator