

MINUTES OF THE SPECIAL MEETING  
OF THE BRAHAM CITY COUNCIL  
MONDAY, DECEMBER 17, 2018  
8:00 A.M.

The special meeting was called to order with the following present: Mayor Patricia Carlson; Council Members Lowell Jaques and Shawn Sullivan; and City Administrator Sally Hoy. Council Member Vicky Ethen and Jeremy Kunshier were absent.

Jaques moved, and Sullivan seconded to accept the agenda. Motion carried 3-0.

Council Member Vicky Ethen arrived.

Liquor Store Manager Jacque Nordby addressed the council regarding the liquor store renovations. She noted the additional work that needed to be done on the store, which included replacing the rugs, the countertop, tile and ceiling work in the entryway, baseboard, and camera system. She noted the rugs would cost \$700-\$850, and the quotes for the countertop were in the range of \$6,500-\$7,500. She told the council that she'd given the deadline of Sunday, Dec. 16, for contractors to get quotes back to her. Nordby told the council that she'd received two quotes on a granite countertop, one for \$6,436 and another for \$120 per square foot, which calculated out to the range of \$6,500 to \$7,500.

Council Member Vicky Ethen told her that she'd spoken with someone who had commented that Ryan Grell said he was doing the remodeling work for the liquor store.

Nordby replied that she'd not gotten anything from him--that she'd spoken with him, and he'd told her he would have a hard time bidding it out because she would need to go with him to pick what materials she wanted. She said no measurements had been done, and he never got back to her. Nordby said she contacted a couple other contractors and they had not given her any quotes either. She said she contacted two more granite companies in Isanti, and they both got back to her, saying that the cost would cost \$50-\$65 per s.f. depending on the stone, but did not give her an estimate. She said the St. Cloud company gave her an estimate of \$6,435 off the picture and rough draft she'd sent out, but the other two companies had not. She noted she's given them the deadline of Sunday because she had this meeting at 8 a.m. Monday, and they did not send her an estimate. She said the St. Cloud company told her that her time frame would fit, they would do the final measuring, and they'd install it on Jan. 11. Nordby said by her rough measurements, the other two companies would be in the same range of \$6,000 - \$7,800, so the bid for \$6,435 was in the range.

Nordby gave Council Member Ethen an update on the renovation project because she was not able to attend the meeting where it was discussed.

Council Member Jaques asked how much more Nordby needed for the project, and she'd answered about \$10,000. He confirmed with her that there were Liquor funds to cover the costs.

Council Member Ethen confirmed with Nordby that the contractors knew they had to give her something in writing, and Nordby said she'd told them. She said she'd called Marco three times for quote to take the security system down for painting, left voice mails, then the lady at Marco told her the cost would be \$1,600. She said she'd also asked Ryan Hagfors at Genesis, who quoted her \$75/hr. Nordby said it would probably take 10 minutes to do it.

Discussion took place regarding replacement of the 10-year-old camera system. She said she would need 15 new camera. Chief Baumgart said it may be possible to run the security system with the City's system.

With the costs yet to be determined, and to keep this project going within the timeline without going back to council with each item, Sullivan suggested Nordby be given an amount to work with. Nordby said the floor, painting, countertop, and trim had to be done by January 13<sup>th</sup>. Sullivan asked how much more she needed. Chief Baumgart said he would talk to Ryan at Genesis about replacing 15 cameras, and whether the server can handle the City and Liquor Store.

Sullivan moved, and Jaques seconded to authorize Nordby to spend up to \$15,000 in Liquor funds on the additional renovations and the camera system. Motion carried 4-0.

Jaques suggested the Liquor Dept and Police Dept work together on the security system.

Jaques moved, and Ethen seconded to adjourn. Motion carried 4-0. The meeting adjourned at 8:25 a.m.

Respectfully Submitted,

Sally A. Hoy  
Clerk/Administrator