

MINUTES OF THE REGULAR MEETING
OF THE BRAHAM CITY COUNCIL
TUESDAY, DECEMBER 1, 2015
7:10 P.M.

The meeting was called to order at 7:10 p.m. with the following present: Mayor Patricia Carlson; Council Members Wayne Seiberlich, Vicky Ethen, and Jeremy Kunshier. Council Member Traci Leaf was absent.

Ashley Haynes was present from the Isanti County News. Also present in the audience were Brian Johnson, resident, Park Board Chair Rosemary Brabec, and Braham Police Officer Erik Anderson.

Ethen moved, and Kunshier seconded to approve the minutes of the October 6, 2015 council meeting. Motion carried 4-0.

Carlson moved, and Ethen seconded to amend the May 13, 2015 minutes to correct the date of the Appreciation Day Special Event Permit for the Braham Chamber of Commerce to the 1st Saturday in June. Motion carried 4-0.

Seiberlich moved, and Carlson seconded to accept the agenda as amended.

Kunshier moved, and Ethen seconded to approve payment of the October and November 2015 bills and payrolls. Motion carried 4-0.

Officer Erik Anderson gave the police report. He reported 325 calls for service in October and 375 calls for service in November. He noted calls were up by about 50 over last year, and there had been an increase in domestics and assaults.

BANKING TRANSACTIONS

Ethen moved, and Seiberlich seconded to approve the following banking transactions:

October:

10/14/15 Transferred \$255 from Lottery Checking to General Checking to cover uniforms for Liquor Store employees

10/14/15 Transferred \$50 from Lottery Checking to General Checking to cover donation for Community Ed Halloween Party

10/14/15 Transferred \$1,440 from Assigned (Designated) Reserves to General Checking to cover costs for patching around the new light poles

10/14/15 Transferred \$1,250 from Assigned (Designated) Reserves to General Checking for sidewalk work by Braham Napa

10/27/15 Transferred \$3,748 from Assigned (Designated) Reserves to General Checking for the lighted garland for the new light poles

November:

11/3/15 Transferred \$15,626 from General Checking to SCDP Grant Account for Lakes & Pines to cut checks from for the SCDP Rehab Grant

11/5/15 Transferred \$4,128 from Lottery Checking to General Checking to reimburse for September Lottery payouts

11/23/15 Transferred \$17,248 from General Checking to SCDP Grant Account for Lakes & Pines to cut checks from for the SCDP Rehab Grant

11/25/15 Transferred \$5,780 from Lottery Checking to General Checking to reimburse for October Lottery payouts

Motion carried 4-0.

ENGINEERING

There were no engineering items.

PARK BOARD PLANNING UPDATE

Park Board Chair Rosemary Brabec updated the council on the NW Skateboard Park equipment. She said that Brian Miller, Dan Eklund, Mayor Carlson, and she had met at the Skateboard Park to discuss the options, and it was their consensus to try to fix the problem of the equipment sinking by putting concrete footings beneath the heavier feet, rather than move the equipment. She said that Eklund estimated the cost to be around \$6,000 and even if it was \$10,000 it would be much cheaper than the \$30,000 estimate to move the equipment to another park. The council thanked Brabec for her time on the project, and was in agreement with proceeding in this direction, which was planned for 2016.

Note: Council Member Jeremy Kunshier was called out on a Braham Fire & Rescue call at 7:15 p.m.

ORD. #275 UPDATING THE CITY'S ANIMAL CONTROL ORDINANCE

At the October meeting, the council adopted Ord. #275 updating the City's Animal Control Ordinance, with the understanding that further consideration needed to be done with regard to the number of dogs allowed for duplex properties in an R-1 zoning district. Administrator Hoy reported she'd checked with City Attorney Joel Jannik after the meeting to see if language could be added to limit the number of animals to 2 per *parcel* in an R-1 zoning district, which he replied yes.

Discussion took place on whether the council wanted the restriction to apply to all animals or just dogs, and council consensus was all animals.

Ethen moved, and Seiberlich seconded to adopt the revised Ord. #275 with the added language added in Paragraph 6.6 “Kennels”, stating: “In an R-1 Zoning District, a maximum of 2 animals of the same species is allowed per parcel without a kennel license.” Motion carried 3-0.

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**RATIFY GAMBLING PERMIT APPLICATION –
BRAHAM AREA CHAMBER OF COMMERCE**

Ethen moved, and Seiberlich seconded to ratify approval for the Braham Area Chamber of Commerce gambling permit application to the State to conduct a raffle for a fundraiser for Gordy Nordby, with a drawing held 1/9/16, waiving the 30-day waiting period. Motion carried 3-0.

RES. 15-14 ADOPTING THE 2016 FINAL LEVY

Seiberlich moved, and Carlson seconded to adopt Res. 15-14 setting the 2016 Final Levy at \$554,411. Motion carried 3-0.

RES. 15-15 ADOPTING THE 2016 FINAL BUDGET

Ethen moved, and Seiberlich seconded to adopt Res. 15-15, adopting the 2016 Final Budget as follows:

Total General Revenues	\$1,513,099
Total General Expenditures	\$1,513,099
Total Revenues-All Funds	\$3,604,756
Total Expenditures-All Funds	\$3,604,756

Motion carried 3-0.

2016 LICENSE RENEWALS

Ethen moved, and Seiberlich seconded to approve the following 2016 license renewals, contingent upon receipt of the applications, and meeting and maintaining all licensing requirements:

Liquor/Tobacco/Amusement Devices:

Braham Lanes & Wayne’s Pro Shop LLC	On-Sale 3.2 Malt Liquor
DG Retail LLC (Dollar General)	Cigarette

Home Town Liquor Cigarette
(City doesn't issue itself liquor licenses, per MN Dept of Alcohol & Gambling)

Mille Lacs Oil Company Inc. Off-Sale Malt Liquor
Cigarette

Rysdams Pizza Pub of Braham, LLC On-Sale Intox Liquor
On-Sale Intox Sunday Liquor
3 Amusement Devices

W/S Contractor Licenses: D&M Excavating

Motion carried 3-0.

PLEDGE OF ALLEGIANCE

This item was held over to the January 2016 meeting when full council could be present.

RATIFY HIRING MIKE PIHA AS ON-CALL MAINTENANCE WORKER:

The City had a large waterline break and sewer line cave-in on S. Elmhurst in November, resulting in an employee being injured and unavailable for work. Street Supt Dan Eklund was scheduled to go out of state, and there was necessary cleanup from the damage caused by the water and sewer line breaks. All the on-call snow relief drivers were working full-time, which made it necessary to call in someone new. After Administrator Hoy checked with the council individually and received an unofficial go-ahead, she called Mike Piha and offered him an on-call maintenance worker position with the City.

Seiberlich moved, and Ethen seconded to ratify hiring Mike Piha as an On-Call Maintenance Worker at Step 4 of the 2015 Salary Schedule, \$18.98/hr. Motion carried 3-0.

Note: To fulfill advertisement requirements for the position, Administrator Hoy placed an advertisement for Occasional On-Call Maintenance Workers to be added to a pool of on-call employees to be called in for emergencies or when additional help is needed in the street department. With application deadline not until Friday, Dec. 4, 2015, council could not take action on hiring any other employees for the pool at this meeting.

Respectfully Submitted,

Sally A. Hoy
City Administrator